



**ALASKA DEPARTMENT OF LABOR  
& WORKFORCE DEVELOPMENT**

**Alaska Workforce Investment Board**

**Executive Committee**

**1:30 p.m. – 3:00 p.m.**

**April 13, 2021**

**1-888-354-0094 conference ID 4461969111#**

**MINUTES**

**THE VISION** for the Alaska Workforce Investment Board is “building connections that put Alaskans into good jobs.”

**MISSION:** To provide leadership and recommend policy, direction and accountability standards to get Alaskans into jobs.

**Call to Order**   x   Brenda Pacarro, AWIB Chair;   x   Mari Selle, Vice-Chair;   x   Marcus Trivette, WREP Chair;   x  , Brenda Pacarro, Legislative Chair;   x   Anthony Ladd, AE Chair;   x   Corey Baxter; Policy and Planning Chair

Meeting was called to order at 1:32 p.m.

Executive Director Dean called roll; a quorum was present.

**Introduction of other participants..... ED Dean**

Louise Dean, Executive Director  
Anne Velardi, Program Coordinator  
Mary Rowland, Grants Administrator  
Rut (Root) Ocasio-Lopez, Grants Administrator

**Approval of Agenda..... Chair Pacarro**

Motion to approve by Corey Baxter  
Second by Anthony Ladd  
Discussion – Anne Velardi needs to leave early to attend another meeting therefore Anne will present first  
Motion carries

**Action Item(s)..... Chair Pacarro**

**February 9, 2021 AWIB Meeting Minutes.**

Motion to approve by Anthony Ladd  
Second by Corey Baxter  
Discussion - none  
Opposition - none  
Motion carries

## **Approval of February 25, 2021 AWIB business meeting minutes**

Motion to approve by Marcus Trivette

Second by Anthony Ladd

Discussion – none

Opposition – none

Motion carries

### **Discussion Item(s)**

#### **AWIB Grants Unit/Apprenticeship Update.....Anne Velardi**

Anne Velardi provided an update of the grants unit and Apprenticeship. She indicated the grants unit is back in the office. Rut Ocasio-Lopez is the new Grant Administrator III. For STEP 2022 there were 44 grant applications and for WIOA Youth 2022 there were 14 applications. Xavien Phillips, the STEP Program Coordinator, and Shane Bannarbie, the WIOA Youth Program Coordinator are arranging reviews. Those reviews will take place in April and May.

For Apprenticeship, the grants unit is applying for a new apprenticeship grant opportunity and we will be requesting around 2 million with a start date of July 2021. The occupations will cover a broad range and the funding will be used to help restore the economy due to COVID-19. The application is due on April 26, 2021, and we are looking for partners. To receive grant funds the partners need to be mentioned in the statement of work. We believe we will receive this grant because Alaska is in the top 15 grantees with the American Apprenticeship Initiative grant.

Marcus Trivette asked if the AWIB or the ExCo need to review the application.

Executive Director Dean stated that the AWIB does not have to endorse it.

#### **AWIB June 25, 2021 Business Meeting.....Louise Dean**

Executive Director Dean mentioned she was asked by leadership to have a two-day in-person meeting in Fairbanks. She put forth a couple of dates which are June 23-24 or June 24-25. The AWIB Administrative staff are looking into a venue big enough for social distancing. She suggested touring the Pipeline Training Center and asked to share any suggestions via email.

Chair Pacarro asked Executive Director Dean if she could send out a poll via doodle to see board member's availability that week.

Marcus Trivette will think about any other facilities the board members could visit while in Fairbanks.

Anthony Ladd mentioned possible outreach to the military for transitioning veterans.

Executive Director Dean indicated the agenda items can be decided at the May ExCo meeting.

#### **Proposed AWIB By-law Changes.....Louise Dean**

Executive Director Dean provided an overview of the proposed changes and reviewed them briefly during the meeting. The committee decided to discuss further in May meeting and again at the full board meeting in June.

**Other Business**

None

Motion to adjourn by Marcus Trivette

Second by Anthony Ladd

Discussion - none

Opposition - none

Motion carries

**Adjourn at 2:04PM**

**Next Meeting –May 11, 2021**